

Supervisor's Meeting

3-5-04

LEC 07:30 hrs.

The following were present: Joe Lord, JR Lowe, Joe Wybiral, Arey Poston, Jackie McCurry, Louis Jenkins

Minutes from the last meeting on 2-12-04 were read over and approved by those in attendance.

Comp time was discussed as to whether it had been entered for employees yet. Arey was taking care of this in the computer.

SCT/P

12 SCT/P Positions have been approved. These positions were heavily discussed as to testing and scores. How can we be fair to everyone? Should the people with the most seniority be chosen first? If six (6) people have the highest scores from one shift, how do you move them around? What if they don't want to change shifts? What are you going to do with the extra people on one shift and the shortage of people on the other shift? Can a re-test be given if someone scores low? Score is the big decider on these positions.

Another question was raised concerning not enough people taking the test. What happens then? 12 SCT/P positions are not set in stone. If necessary it can be moved down to 9 or even 6 (worst case scenario). We just want 12 people to balance out the shifts and make sure we have enough in case of vacation or holidays taken off.

After much debate, it was decided that one (1) year experience as a Paramedic is a requirement for all candidates. A step increase of 4.8% will be given. The people with the top scores will be approved for positions. Seniority will be looked at, especially if there are more than four (4) from one shift. The fifth person (score wise) will be offered the opportunity to move to another shift. They can refuse to move to another shift. That is entirely their decision. If someone does move to another shift, the lowest in seniority will move to the shift that was vacated. These positions should go into effect April 16, 2004.

The dates were set up by Louis for candidate testing. They are:

March 16th at 1300 hrs.

March 23rd at 1300 hrs.

March 24th at 0800 hrs.

March 25th at 1300 hrs.

March 26th at 0830 hrs.

March 29th at 0815 hrs.

March 30th at 1300 hrs.

No appointments are necessary, just show up. Emails will notify people how to obtain study materials.

ERT-Discussed classes and schedules that are still going on in the county, especially with Rescue Squads. The schedules for March and April were emailed out March 10, 2004.

The monthly requirement for part-time employees was discussed. Should it be moved to 24 or leave it at 12 hours? Everyone voted to leave it as is. Jeff Cash is in charge of notifying all part-time employees that this will remain the same.

The 2004-2005 Budget was discussed in detail. This was the largest part of the meeting. It has to be across the street no later than March 8th, so this is the last chance to go over it together.

Shift Info

A Shift The shift meeting will be April 15th at 07:30. Location will be announced at a later date.

B Shift Shift meeting on March 8th at 07:45 at the LEC.
The pediatric pulse-ox's are now on the trucks. JR Lowe showed everyone how to use it in case of any confusion.
JR is working on trying to set up a date for MCI for supervisors sometime in early April. Employee classes for Fire, Rescue, and EMS will be held from April-October. **It is mandatory for all CCEMS employees (Full-time and Part-time) to take an eight (8) hour class.** This class must be completed in 2004.
On March 17th there is an EEOC meeting with Supervisor's from 9-11:00 am in the Administration Building.

C Shift Turnout gear-There should be two (2) bags at each station. We're looking at putting it on the trucks.
ETI Training-We are looking at a three (3) hour session for each shift. Everyone is invited to attend more than one to get comfortable with the new system. Check off sheets will be used to verify that each employee has completed their training. Employees will have three (3) weeks to get their checkoff sheets done from the 1st day of class. Employees will not be released to use the new system until their training is complete. Jackie will conduct five (5) classes and then shifts will pick up training. **Full-time and Part-time Employees are required** to take the training classes. The new system will have live updates and all ACR's will go directly to billing so there will be no down time.

Next Meeting 4-14-04 at 07:30 LEC