

Privileged and Confidential Peer Review Information

Minutes of the QI Meeting

05/25/05 @ 408 E. Marion St.

Personnel Present:

Allen Ramsey	Shelia Newport	Louis Jenkins
Mary Scruggs	Missy Parker	

Minutes approved:

The minutes from the previous meeting were read and approved without changes.

Chairperson Mary Scruggs (A-shift) opened the meeting.

Old Business:

The reworked Asthma/COPD protocol has been approved by the Medical Director. It was determined that the FTOs, and SCTP/Preceptors shall distribute and inform the workforce of this change, and shall review it with members of their respective shift. If ambulance crews will come by 408 E. Marion St., the respective page in each protocol will be replaced. New protocol books that are issued will contain the changed page.

ACLS on shift training has been completed.

Problems with on shift private cell phone usage was taken to the supervisors during their last meeting.

The QI ACR review form drawn up by the QI committee during its last meeting was approved with a few minor changes. This form will be completed for each ACR reviewed by the committee.

A ventilator work sheet was also reviewed and approved with some minor changes. This form will be placed in the Ventilator bag on the SCTP ambulance, and can be used as a guide.

New Business:

A Ventilator Order Form was discussed. This would allow for the ventilator settings to be written down prior to arrival of the SCTP crew and ventilator.

It was stated that Carrillion is not completing Medical Necessity forms. This item will be brought to Mr. Lord's attention.

Patients transported from physician's offices as direct admits can be critically ill. While a physician may state "Don't do anything for this patient, just transport to the floor, ICU, ect." At the last Audit and Review Committee meeting the medical director ask that all CCEMS employees be aware, if a patient is critical and needs your immediate treatment, then follow our ALS protocol.

Mrs. Parker recommended that meconium aspirators be purchased and placed in the Broselow bags. Approximate cost: \$1.00 each.

The QI committee proof read the WMD protocol for typographical errors. Many were found and corrected. The protocol has been sent to the WMD/Haz Mat team for their review.

A call on Mary's Grove Ch. Rd. was discussed. The volunteer squad responsible for that area responded with a unit that did not have adequate on-board oxygen, and had only three functioning overhead lights. The ALS medic on the call felt the unit was not up to par for emergency response. This item will be given over to the EMS director for his review.

ACR Review:

One member excused himself from the meeting, and another member was on duty, therefore ACRs were not reviewed at this meeting.

Next meeting:

The next QI meeting will be held June 29th at 08:00 hrs. (A-shift).

There will be no minutes from the SCTP/Preceptor meeting. The group reviewed ventilator operations. Darin Blanton presented several problematic scenarios for our review.